



COMPTROLLER'S OFFICE
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June 1, 2012

To All TAMUCC Employees,

In an effort to "go green" Texas A&M University-Corpus Christi will move to 100% direct deposit of Payroll, effective with all payroll earnings paid on or after Wednesday, August 1, 2012. All employees are required to enroll in direct deposit no later than **Monday, July 16, 2012** to avoid delays in receiving their payroll earnings.

Any checking or savings account from any financial institution is eligible to receive Direct Deposit disbursements from Texas A&M University - Corpus Christi. Many financial institutions offer free checking accounts to their patrons who use direct deposit. You should check with your financial institution of choice to see if they offer this feature. For your convenience, there is currently an on-campus Wells Fargo full service banking location and an ATM, located on the first floor of the University Center. Another financial institution that Texas A&M University-Corpus Christi partners with is the Navy Army Federal Credit Union. There are several locations around town.

In the event that you do not wish to use a financial institution, there are several options available to have your payroll deposited onto a declining balance card. While the University does not endorse any specific declining balance card, some popular options include the Green Dot Reloadable Prepaid Card and the Walmart Money Card Reloadable Prepaid Card. Several other options can be found online by visiting <http://www.creditcardguide.com/prepaid-3.html>. This website gives detailed information for the most popular cards.

Student employees may utilize their Higher One card for direct deposit of their payroll earnings, provided they selected a OneAccount bank account with Higher One. As a campus partner, Wells Fargo offers a College Combo account with free checking, for students that qualify. See the on-campus Wells Fargo branch for details.

Signing up for direct deposit is easy! Go to <http://payroll.tamucc.edu/docs/Direct%20Deposit%20Flyer.pdf> for detailed instructions on how to sign up. If you prefer, you can call Payroll Services at (361)825-5792 or drop by the payroll office at USC 128A for further assistance.

You will be provided with on-line access to your earnings and W-2 information through Single Sign On (<https://sso.tamus.edu>) in HR Connect.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rebecca Torres".

Rebecca Torres
Comptroller